

Appendix 1 Application Form

Please provide brief details of how you meet the key criteria and priority considerations noted in the general information section above. **Note**, applicants will not be considered in retrospect. Feel free to add additional sheets if needed.

Contact Details

Company Name	
Contact Name	
Business Rate Property Address (property address where you are applying for Business Rate Relief) If you occupy more than one property, please provide an address for each.	
Address for correspondence: (if different from the property address above)	
Contact telephone number	
Contact email address:	
Is your company a limited company? Please circle as appropriate	Yes No
If yes, please provide your company number:	
If the organisation is part of a group or a holding company. Please provide brief details of the group's structure. Please use a separate sheet if required.	

Discretionary Business Rate Relief

<p>If yes, then please give details of the number of employment opportunities that will be available and the types of opportunities.</p>		
<p>If yes, then please give details of the number of employment opportunities that will be available and the types of opportunities.</p>		
<p>Will training and apprenticeships be offered as part of the above?</p>	<p>Yes</p>	<p>No</p>

<p>If yes, please provide details</p>	
<p>What will be the average salary rate of the employment opportunities that will be available?</p>	

How we will use your information

Your information will be used so we can administer your Business Rates in accordance with The Non-Domestic Rating Act 1992. Under Article 6(1) (e) of the General Data Protection Regulations, we are permitted to use data for our tasks; data protection law describes this legal basis for handling your information. It will be used by Oadby and Wigston Borough Council and our partners to deliver and improve services and fulfill our statutory duties. We will not disclose any personal information to any other third parties unless required or allowed to do so by law. For more information about how we use your personal data, visit https://www.oadby-wigston.gov.uk/pages/privacy_policy. Or write to the council at: Oadby & Wigston Borough Council, Brocks Hill Council Offices, Washbrook Lane, Oadby, Leicester LE2 5JJ. Telephone 0116 2572645.

Declaration

Please complete and sign this declaration. Your application will not be considered without the declaration being completed. The application must be signed by the ratepayer, or where the ratepayer is a company, by an employee of that company, either a director or partner.

- I declare that the information given in this form is complete and accurate to the best of my knowledge and belief.
- I declare any change that may affect entitlement to this relief will be notified to the council.
- I realise it is a criminal offence for a ratepayer to give false information when making an application for business rate relief and may result in criminal prosecution.

Organisation/Business Name	
Representative Name	
Position in Organisation/Business	
Signature	
Date	

Appendix 2 UK Subsidy Control Confirmation and Declaration

Following the UK's exit from the EU, there are new rules governing subsidies. The EU State Aid Rules only apply in certain limited circumstances. This is when the Northern Ireland Protocol is engaged and/or where the funding originates from certain European funded programmes. All other funding measures are now subject to the UK's new Subsidy Control regime, which is described in the BEIS Technical Guidance here:

<https://www.gov.uk/government/publications/complying-with-the-uks-international-obligations-on-subsidy-control-guidance-for-public-authorities/technical-guidance-on-the-uks-international-subsidy-control-commitments-from-1-january-202>

The maximum level of Special Drawing Rights (SDR) that an economic actor* may receive is up to a maximum of €325,000 in any 3-year period. As of June 2021, this allowance translates to approximately £278,700. This is across all UK measures under the terms of the UK-EU Trade and Cooperation Agreement, the Withdrawal Agreement, the Northern Ireland Protocol, the World Trade Organisation Rules and Trade Agreements between the UK and non-EU countries.

Any aid provided under the SDR will be relevant if you wish to apply, or have applied, for any other aid granted based on this measure.

The SDR also includes aid that you may have received under the EU State Aid De Minimis regulation allowing aid of up to €200,000 to any one organisation over a three fiscal year period (i.e. your current fiscal year and previous two fiscal years) and any other approved aid you have received under other State Aid rules, such as aid granted under the General Block Exemption Regulation.

You need to declare these amounts to us in the attached declaration and to any other aid awarding body who requests information from you on how much aid you have received. You must retain records of the award of the subsidy for a period of 10 years from the date of the award.

Please complete and return the attached declaration signed by an authorised representative of your organisation.

**References to "You", "your organisation" and a "single economic actor" in the context of this document means not only your organisation, but also any enterprises linked to your organisation. The table below must include any subsidy or aid they have received.*

Appendix 2A – Declaration

UK Subsidy Control Declaration

I confirm that I have received the following subsidies under measures approved within the UK-EU Trade and Cooperation Agreement, the Withdrawal Agreement, the Northern Ireland Protocol, the World Trade Organisation Rules and Trade Agreements between the UK and non-EU countries from 1 January 2021 and/or De Minimis aid during the previous 3 fiscal years (i.e. current fiscal year and the previous two fiscal years).

Body providing the assistance/ aid	Value of assistance (€)	Date of assistance	Regime under which assistance provided – TCA or State Aid?

DECLARATION

Organisation Name	
Representative Name	
Position in Organisation	
Signature	
Date	